



CITY OF BURLINGTON

300 N. Pine St.

Burlington, Wisconsin 53105-1460

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www.burlington-wi.gov

AGENDA

BURLINGTON HOUSING AUTHORITY

REGULAR MEETING February 13, 2014 AT 6:00 P.M.

RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman

Kelly Iselin, Commissioner

Charles Stuble, Commissioner

Ralph Heck, Secretary

LeRoy Stoebr, Commissioner

- 1. Call to Order-Roll Call**
- 2. Approval of minutes from previous meeting**
- 3. Financial Reports**
 - Project Reserve Accounts
- 4. Occupancy Report by Manager**
- 5. Building and Maintenance**
 - TYCO security cameras installed Feb 6th. & 7th.
 - Park Benches not completed due to weather conditions.
 - Resident request for platforms in Phase II 2nd. Floor laundry area.
 - Fire department installing new smoke detectors in each unit (no charge)
 - Repairs on boiler pump in Phase I
 - WPI Communication –several suite phones not working—Elvox security system obsolete. WPI and TYCO to bid on new system.
 - MPR update, Documents needed to be completed before deferral of existing loans include— As is Appraisal, As improved appraisal and Title Commitment.
- 6. Communications**
 - Review monthly payments and bank statements.
 - 2012-2013 (Actual Budget) completed and submitted.
 - AFHMP Marketing Plan is submitted and approved. Brochures and website.
 - Update on residents falls on ice 12/29/13.
 - Update on new hire for part-time maintenance position.
- 7. New Business**
 1. Automatic call system to fire department.
 2. 3 month review and Discuss raise increase for Manager Assistant as of 3/1/14.
 3. Simply Computer training March 24th. In Rockford, IL.

8. Other Business

9. Other matters as authorized by Law

10. Adjournment

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.